

From: Alisa Morningstar
To: Mike Addison
Date: Wed, Nov 3, 2004 12:12 PM
Subject: Projects Update

Mike,

I have been asked to assist Staff Development with an RFP for Video Training. I would like to go ahead and meet with them to determine the time line and requirements for the RFP.

Hopefully the P2L project will be coming to an end soon. Or at least less time consuming... Here's the tentative schedule:

Vendor meetings with 4 vendors this week and next week.

Meeting with outside business executives scheduled for tomorrow (Procurement Services is not included in this meeting.)

The committee will meet the week of Nov. 15 to finalize scoring and recommendation on finalists. It's my understanding from Donna Oliver that once the current committee determines 1 or more finalists we are to provide this information to Dr. Beers. He will decide who will conduct final negotiations with the these companies. I have advised Donna that Procurement should continue to be involved in this stage but I don't know how much of this she has conveyed to Dr. Beers. At the very least Procurement needs to issue any requests for Best and Final Pricing and receive the responses back from the vendors.

I am also working with Jan Hendrix on an RFP for the District's banking services, she should be getting RFP specifications to me in December.

The Data Cabling RFP (13-02) expires Dec. 31, 2004, since Technology has not finalized infrastructure upgrades for wireless laptops, I'm assuming they will want to extend this RFP but I have not received confirmation in writing yet.

Desktop and Laptop Computers (RFP 22-01) also expires Dec. 31, 2004. I assume Technology will want to extend this one as well, but am waiting to see where we are with P2L at the beginning of December.

Alisa Morningstar
Purchasing Agent
Cobb County School District
6975 Cobb International Blvd.
Kennesaw, GA 30152
Phone: 770-590-4592
Fax: 770-426-3371

The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential, proprietary, and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from all computers.



052084